**Minutes: AGM 2019**

**Date:** 05/09/2019 **Chair:** Matthew Barnard **Minutes:** David Deamer

**Quorum:** 9 confirmed BSP members were in attendance, exceeding a quorum.

**ExCo Attendance:** Matthew Barnard, Keith Crome, David Deamer, Patrick O’Connor

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| **Item** | **Leader** | **Summary of Discussion** | Motion | Action |
| *1. Welcome* | MB | n/a | n/a | n/a |
| *2. Appointments and Resignations* | MB | n/a | n/a | n/a |
| *2a. Presidential Election* | MB | Members were asked to confirm or reject the ExCo’s nomination of Patrick O’Connor to be BSP  President. | That Patrick O’Connor becomes BSP President: *passed unanimously* | n/a |
| *2b. Impact Officer* | MB | The ExCo moved that Keith Crome be appointed to as the first  incumbent of the new role ‘Impact Officer’. | That Keith Crome be appointed to as the first incumbent of the new role ‘Impact Officer’: *passed*  *unanimously* | Treasurer (Ross Clark) to ensure that a budget is created for the Impact Officer |
| *3. Presidents Report* | POC | POC reported that the society continues to grow and that an Editorial Collective has been created to run the journal.  The contract with Taylor and Francis, the journal publisher, is up for renewal. The President and Editor in Chief will consider other publishers, as part of due diligence, before making a decision. | n/a | n/a |

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| *4. Membership Secretary’s Report* | MB, on behalf of Vanessa Crome | Membership has risen from 8 in 2014 to between 55 and 80 depending on time of year.  Current arrangement for purchasing journal subscriptions from T&F is costly. MB and VC ask that this be taken up with the publisher during negotiations | n/a | POC and Darian Meacham, Editor in Chief of the JBSP, to attempt to negotiate better terms for our purchase of subscriptions, ideally a discounted rate on each journal rather than receiving a certain amount for  free. |
| *5. Treasurer’s Report* | POC, on behalf of Ross  Clark | Society continues to be fiscally secure, enabling the Society to budget funding more ambitious  projects. | n/a | n/a |
| *6. Journal Editorial Collective Report* | POC, on behalf of Darian Meacham | New editorial collective has been formed and is running effectively. It will be moving to an editorial management system and their strategic goal is to reduce the turnaround time for a decision on  submissions. | n/a | n/a |
| *7. Motion for new role: Technology Officer* | POC | POC argued that a new role should be created with responsibility for  leading the Society’s technological ventures and responsibilities, such as its podcast, web platforms, and EU GDPR data compliance. This role will replace the current role of ‘Web Officer’ and take over the data compliance responsibilities currently resting with the Secretary. | That this role should be created and an appointment made by the end of January: *passed via majority (7 in favour, 3 abstentions).* | POC to take the lead on appointing someone to fill the Technology Officer role |

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| *8. Any other Business* |  | n/a | n/a | n/a |
| *8.a – Executive Committee Meetings* | KC | KC raised some queries and made suggestions regarding ExCo Meetings and AGMs. He asked:   * That AGMs distribute the reports before the event * That the minutes of the AGM be distributed to the ExCo * That an ExCo meeting be held soon   The Secretary (MB) agreed to all points | n/a | DD to send MB the minutes  MB to collate minutes and distribute to the ExCo  MB to organise an ExCo meeting before the end of the year. |
| *8.b – Executive Committee Review* | POC | A discussion lead to queries about the roles and responsibilities in the ExCo and confusion over role descriptions, along with the new roles. POC suggested that there be a review to clarify things with respect to the Articles of Association and  agreed definitions. | That job roles and descriptions of agents of the Society be reviewed and clarified: *passed unanimously* | DD and MB to provide a report on this to the President |

Minutes reviewed and approved at EGM (05/06/2020) with no matters arising.