**Minutes for BSP EGM Zoom meeting: 05/06/20, 1-2pm**

Attendance: 17 [quorum met].

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| Item | Topic | Discussion | Decision/Motion | Actions |
| Standing item 2 | Receive and Approval of Minutes of Previous Meetings/Matters Arising | / | Minutes approved  No matters arising | / |
| Item for discussion/ decision 1 | Financial Arrangements - Company [BSP] Contracting Services [POC] | Resolution practice for contracted services of third parties. Preferred option [POC] to adopt contract for services for a number of advantages, such as: protection of interests of society, society in control of contracts and payment inc. setting terms of non-payment. Sitting president/ treasurer can draft such contracts.  Notification and confirmation received that MB stepping down as technology officer.  POC proposed disbanding of technology officer role. | Resolution practice for contracted services of third parties: motion carried with no objections.  No objections to POC proposal of disbanding technology officer role received. | / |
| Item for discussion/ decision 2 | Inauguration of prize [HB & POC] | Proposal of essay prize [POC]. Suggestions re format and eligibility made [HB] and discussed by all members:  [DM] If prize includes journal publication then editorial dependence needs to be upheld and editorial committee will decide independently on submission to JBSP.  [KC] discussion surrounding affordability and amount needs to be in budget. Prize for 1000 high and not affordable.  [AR] discussion of how FNS structure award. | Motion carried that the BSP inaugurates a prize that is: feasible, proportionate, well-organised, financially viable, and has clear eligibility criteria.  Resolution carried: majority vote. | Structure, eligibility criteria, monetary value and organisation to be agreed upon. |
| Item for discussion/ decision 3 | Conference 2021 decision [POC] | Conference proposal from RUI & IPS. Pros & cons discussed [POC]. Discussion by all members:  [KC] discussion of distribution of income and control over finance.  [POC]: IPS yet to confirm  [DM]: transport  [AR]: funding  [MB]: affordability of students attending. | Resolution carried that conference to be held in Galway with caveat for discussed issues. | Confirmation of discussed issues will be presented to Exco. |
| Item for discussion 4 | Conference 2020 update [DD] | DD provided updates on: abstract submissions, accepted papers, responses from members of updated format in response to COVID-19 pandemic, structure of online conference and speaker registration. | / | / |
| Item for discussion 5 | Inclusion Officer [DD] | DD has consulted colleagues on role of inclusion officer and discussed how the 2020 conference has considered inclusion: scribes to have free conference registration and an opportunity to disclose accessibility needs in conference registration process. | / | Vote on inclusion officer to be appointed to be conducted at another meeting.  POC will table a resolution at AGM. |

Item 6: Any updates from Executive Committee with roles [ExCo]: None discussed

Item 7: AOB: Dates to be set for ExCo Q3 meeting w/c 10/08 and AGM w/c 17/08