

## Minutes: AGM 2019

**Date:** 05/09/2019    **Chair:** Matthew Barnard

**Minutes:** David Deamer

**Quorum:** 9 confirmed BSP members were in attendance, exceeding a quorum.

**ExCo Attendance:** Matthew Barnard, Keith Crome, David Deamer, Patrick O'Connor

Item	Leader	Summary of Discussion	Motions	Actions
1. Welcome	MB	n/a	n/a	n/a
2. Appointments and Resignations	MB	n/a	n/a	n/a
2a. Presidential Election	MB	Members were asked to confirm or reject the ExCo's nomination of Patrick O'Connor to be BSP President.	That Patrick O'Connor becomes BSP President: <u>passed unanimously</u>	n/a
2b. Impact Officer	MB	The ExCo moved that Keith Crome be appointed to as the first incumbent of the new role 'Impact Officer'.	That Keith Crome be appointed to as the first incumbent of the new role 'Impact Officer': <u>passed unanimously</u>	Treasurer (Ross Clark) to ensure that a budget is created for the Impact Officer
3. Presidents Report	POC	<p>POC reported that the society continues to grow and that an Editorial Collective has been created to run the journal.</p> <p>The contract with Taylor and Francis, the journal publisher, is up for renewal. The President and Editor in Chief will consider other publishers, as part of due diligence, before making a decision.</p>	n/a	n/a

<p>4. <i>Membership Secretary's Report</i></p>	<p>MB, on behalf of Vanessa Crome</p>	<p>Membership has risen from 8 in 2014 to between 55 and 80 depending on time of year.</p> <p>Current arrangement for purchasing journal subscriptions from T&amp;F is costly. MB and VC ask that this be taken up with the publisher during negotiations</p>	<p>n/a</p>	<p>POC and Darian Meacham, Editor in Chief of the JBSP, to attempt to negotiate better terms for our purchase of subscriptions, ideally a discounted rate on each journal rather than receiving a certain amount for free.</p>
<p>5. <i>Treasurer's Report</i></p>	<p>POC, on behalf of Ross Clark</p>	<p>Society continues to be fiscally secure, enabling the Society to budget funding more ambitious projects.</p>	<p>n/a</p>	<p>n/a</p>
<p>6. <i>Journal Editorial Collective Report</i></p>	<p>POC, on behalf of Darian Meacham</p>	<p>New editorial collective has been formed and is running effectively. It will be moving to an editorial management system and their strategic goal is to reduce the turnaround time for a decision on submissions.</p>	<p>n/a</p>	<p>n/a</p>
<p>7. <i>Motion for new role: Technology Officer</i></p>	<p>POC</p>	<p>POC argued that a new role should be created with responsibility for leading the Society's technological ventures and responsibilities, such as its podcast, web platforms, and EU GDPR data compliance. This role will replace the current role of 'Web Officer' and take over the data compliance responsibilities currently resting with the Secretary.</p>	<p>That this role should be created and an appointment made by the end of January: <i>passed via majority (7 in favour, 3 abstentions).</i></p>	<p>POC to take the lead on appointing someone to fill the Technology Officer role</p>

<i>8. Any other Business</i>		n/a	n/a	n/a
<i>8.a – Executive Committee Meetings</i>	KC	<p>KC raised some queries and made suggestions regarding ExCo Meetings and AGMs. He asked:</p> <ul style="list-style-type: none"> <li>• That AGMs distribute the reports before the event</li> <li>• That the minutes of the AGM be distributed to the ExCo</li> <li>• That an ExCo meeting be held soon</li> </ul> <p>The Secretary (MB) agreed to all points</p>	n/a	<p>DD to send MB the minutes  MB to collate minutes and distribute to the ExCo  MB to organise an ExCo meeting before the end of the year.</p>
<i>8.b – Executive Committee Review</i>	POC	<p>A discussion lead to queries about the roles and responsibilities in the ExCo and confusion over role descriptions, along with the new roles. POC suggested that there be a review to clarify things with respect to the Articles of Association and agreed definitions.</p>	<p>That job roles and descriptions of agents of the Society be reviewed and clarified: <i>passed unanimously</i></p>	<p>DD and MB to provide a report on this to the President</p>

**Minutes EGM 05/06/20, 1-2pm**

Attendance: 17 [quorum met].

Item	Topic	Discussion	Decision/Motion	Actions
Standing item 2	Receive and Approval of Minutes of Previous Meetings/Matters Arising	/	Minutes approved No matters arising	/
Item for discussion/ decision 1	Financial Arrangements - Company [BSP] Contracting Services [POC]	Resolution practice for contracted services of third parties. Preferred option [POC] to adopt contract for services for a number of advantages, such as: protection of interests of society, society in control of contracts and payment inc. setting terms of non-payment. Sitting president/ treasurer can draft such contracts. Notification and confirmation received that MB stepping down as technology officer. POC proposed disbanding of technology officer role.	Resolution practice for contracted services of third parties: motion carried with no objections.  No objections to POC proposal of disbanding technology officer role received.	/
Item for discussion/ decision 2	Inauguration of prize [HB & POC]	Proposal of essay prize [POC]. Suggestions re format and eligibility made [HB] and discussed by all members: [DM] If prize includes journal publication then editorial independence needs to be upheld and editorial committee will decide independently on submission to JBSP. [KC] discussion surrounding affordability and amount needs to be in budget. Prize for 1000 high and not affordable. [AR] discussion of how FNS structure award.	Motion carried that the BSP inaugurates a prize that is: feasible, proportionate, well-organised, financially viable, and has clear eligibility criteria. Resolution carried: majority vote.	Structure, eligibility criteria, monetary value and organisation to be agreed upon.

Item for discussion/ decision 3	Conference 2021 decision [POC]	Conference proposal from RUI & IPS. Pros & cons discussed [POC]. Discussion by all members: [KC] discussion of distribution of income and control over finance. [POC]: IPS yet to confirm [DM]: transport [AR]: funding [MB]: affordability of students attending.	Resolution carried that conference to be held in Galway with caveat for discussed issues.	Confirmation of discussed issues will be presented to Exco.
Item for discussion 4	Conference 2020 update [DD]	DD provided updates on: abstract submissions, accepted papers, responses from members of updated format in response to COVID-19 pandemic, structure of online conference and speaker registration.	/	/
Item for discussion 5	Inclusion Officer [DD]	DD has consulted colleagues on role of inclusion officer and discussed how the 2020 conference has considered inclusion: scribes to have free conference registration and an opportunity to disclose accessibility needs in conference registration process.	/	Vote on inclusion officer to be appointed to be conducted at another meeting.  POC will table a resolution at AGM.

Item 6: Any updates from Executive Committee with roles [ExCo]: None discussed

Item 7: AOB: Dates to be set for ExCo Q3 meeting w/c 10/08 and AGM w/c 17/08