



British Society for Phenomenology

Job Title: Chair of Online Events

About the British Society for Phenomenology (BSP)

The BSP is a not-for-profit organisation set up with the intention of promoting research and awareness in the field of phenomenology and other cognate arms of philosophical thought and practice. Currently, the society accomplishes these aims through its journal, essay prize, impact agenda, podcast, and events.

Job Summary:

The British Society for Phenomenology Online Events is a brand new endeavour by the society, inspired by the BSP's annual conferences in 2020 and 2021 which went fully virtual due to the pandemic. The Chair will initially scope an online event or online component in relation to the other BSP events, thinking about what is possible and what would work best in the post-pandemic world. The Chair of Online Events project manages the process, convening and leading a team selected from the BSP and any other intuitions involved. Supported by and working in to the Head of Engagement and Events, and alongside and with other members of the events team and BSP executive committee, the Chair will be responsible for overseeing and driving the key elements of the online event process. The main objective over the tenure of this Chair will be to launch and develop the online capability of the BSP event's team. The Chair will help deliver the 2022 annual conference, with full ownership for 2023 and onwards.

Role overview:

- The role holder should preferably be based in the UK (although we will consider other locations), and work / study in the field of phenomenology broadly construed.
- The role holder will be a member of the BSP; or commit to becoming a member upon taking up the role.
- The role holder will report directly in to and be supported by the Head of Engagement and Events for the preparatory year, then take on full leadership for the 2023 event.
- The role holder will also become a member of the BSP [Executive Committee](#) (ExCo).
- The role holder should be prepared to commit to a standard ExCo four year tenure. However, they can step down anytime during their tenure with extenuating circumstances; the incumbent role holder can also re-apply for another four years once their tenure is up, if they so wish.

- This is an unpaid voluntary position. However, the role holder will have the opportunity of free attendance to any other BSP events worldwide where they are part of that organising team, with all travel and accommodation costs reimbursed.

Responsibilities and duties:

- Lead and project manage the Online capability of BSP events / Annual Online event (to be decided by the role holder with the Head of Engagement and Events).
- Ensure events principles and society values are upheld during every stage of the process.
- Engage other members of the events team and institutional partners to deliver online capability or events.
- Engage with other relevant members of the ExCo where necessary to deliver the event, such as the Technology Officer, Communications/Engagement Lead, Secretary, and Finance Officer.
- Where possible, help out on specific tasks as a team member with other Chairs in their events teams to deliver other BSP events such as the UK Annual Conference, the International Symposium, and the Manchester Winter Public Lecture.
- It is expected the role holder will attend the online AGM and quarterly ExCo meetings as far as possible unless there are extenuating circumstances.
- It is expected the role holder will give at least one paper at any BSP event during their four year tenure.

Further information:

For further information or to discuss any aspect of this role, please contact the Head of Engagement and Events, Dr David Deamer at contact@britishphenomenology.org.uk.

Application process:

To apply please send an email expressing your interest to the Head of Engagement and Events, Dr David Deamer at contact@britishphenomenology.org.uk. Your expression of interest should include the following information on one A4 page of a Word document:

- Name, current position, affiliation;
- The role for which you are applying (and if more than one role, just state your order of preference, do not make two separate applications);
- Your current BSP membership status, including if you have previously served on the ExCo (membership is not necessary to apply);
- A short paragraph by way of academic biography, foregrounding your interests and involvement in the field of phenomenology;
- A brief overview of any current skills in respect to the role/s for which you are applying;
- A short statement as to why you wish to take on the role.

Deadline and selection:

- The deadline for application is Sunday 17 October 2021.
- We will reply to all expressions of interest, and people who are shortlisted will attend a very friendly Zoom interview.
- Interviews will be conducted week commencing Monday 18 October 2021.